

Thank you for your interest in working with NorthPoint Construction Management.

We value our collaborations with local subcontractors and suppliers and strive to forge meaningful and lasting partnerships. Please complete the following information to start NorthPoint Construction's prequalification process. Once submitted, a request to complete the prequalification will be emailed to the provided contact.

Please note that the following documents will be required:

- Copy of application below
- W9
- Certificate of Insurance (please refer to Page 3 for Insurance requirements)
- Current EMR (Experience Mod Rate)
- RECENT Financial Statements (Balance Sheet & Income Statements) - email to prequal@northpointcm.com
- CURRENT Backlog Estimate - email to prequal@northpointcm.com

Subcontractor Company Information:

1. Organization Name (as it appears on line 2 of your W-9)

2. Company Description: (What services / materials do you provide? How long have you been in business? Notable current and completed projects? What state(s) do you offer your services in?)

3. Company Location Address (as it appears on line 5 of your W-9)

Street _____

City _____ State _____ Zip _____

Company Mailing Address (if different than above address)

Street _____

City _____ State _____ Zip _____

4. Company Federal Tax ID# (if you report business activity via a SSN – STOP. Please email prequal@northpointcm.com or call 603-546-2000 for required steps. Do not enter a personal SSN on this form).

5. Current EMR (Experience Mod Rate) – Please provide proof of EMR via certified document by insurance broker or NCCI.

6. Contact Information:

Main Contact: Name

Job Title E-mail

Company Phone: Cell Phone

Estimating Dept Contact: Name

Job Title E-mail

Company Phone: Cell Phone

7. Social Media Accounts:

Facebook

LinkedIn

Instagram

8. Last (3) Medium/Large Projects:

Project Name Address

Project Name Address

Project Name Address

Please send completed forms and above-mentioned documentation to:

Lisa Langenfeld
prequal@northpointcm.com
Fax: 603-546-2002

Insurance Requirements

Article 13.1 is amended to read:

13.1.1 The Subcontractor shall purchase and maintain insurance of the following types of coverage and limits of liability:

- 1) **Commercial General Liability (CGL)** with limits of Insurance of not less than \$1,000,000 each occurrence and \$2,000,000 General Aggregate, \$2,000,000 products and completed operations aggregate and \$1,000,000 personal and advertising injury.
 - a) If the CGL coverage contains a General Aggregate Limit, such General Aggregate shall apply separately to each project.
 - b) CGL coverage shall be written on ISO Occurrence form providing equivalent coverage and shall cover liability caused by in whole or in part from premises, operations, independent contractors, products – completed operations, and personal and advertising injury.
 - c) General Contractor, Owner and all other parties of General Contractor, shall be included as insureds on the CGL, using ISO Additional Insured endorsements CG2010 (7/04 edition) and CG2037 (7/04 edition) or an endorsement providing equivalent coverage to the additional insureds. It shall apply as Primary Insurance before any other insurance or self-insurance, including any deductible, maintained by, or provided to, the additional insured.
 - d) Subcontractor shall maintain CGL coverage for itself and all additional insureds for the duration of the project and maintain Completed Operations coverage for itself and each additional insured until a date outlined by the statute of repose from the date of substantial completion.
- 2) **Automobile Liability**
 - a) Business Auto Liability with limits of at least \$1,000,000 each accident.
 - b) Business Auto coverage must include coverage for liability arising out of all owned, leased, hired and non-owned automobiles.
 - c) General Contractor, Owner and all other parties required of the General Contractors, shall be included as additional insureds on the auto policy on a primary and non-contributory basis.
- 3) **Commercial Umbrella**
 - a) Umbrella must be at least \$1,000,000 per occurrence; \$1,000,000 General Aggregate; \$1,000,000 Products/Completed Operations Aggregate.
 - b) Umbrella coverage must include as insureds all entities that are additional insureds on the CGL.
 - c) Umbrella coverage for such additional insureds shall apply as excess over any other insurance or self-insurance, including any deductible, maintained by, or provided to, the additional insured other than the CGL and auto liability coverage's maintained by the Subcontractor.
- 4) **Workers' Compensation and Employers Liability**
 - a) Employers Liability Insurance limits of at least \$1,000,000 each accident for bodily injury by accident and \$1,000,000 each employee for injury by disease.
 - b) Where applicable, U.S. Longshore and Harbor workers Compensation Act shall be attached to the policy.
 - c) Where applicable, the Maritime Coverage Endorsement shall be attached to the policy.
 - d) Verifiable coverages shall apply to each and every state in which Subcontractor performs work under this or any agreement or Purchase Order for Contactor or the underlying Prime Contract.

Waiver of Subrogation

Subcontractor waives all rights against Contractor, Owner and Architect and their agents, officers, directors and employees for recovery of damages to the extent these damages are covered by commercial general liability, commercial umbrella liability, business auto liability or workers compensation except where prohibited by state statute and employers liability insurance maintained per requirements stated above. No waiver on employer's liability.

Article 13.3 is amended to include the following:

Attached to each certificate of insurance shall be a copy of Additional Insured Endorsement that is part of the Subcontractor's Commercial General Liability Policy.